

ARIZONA & UTAH APPLICANTS:

National CDA Credentialing :

A Self-Paced and Candidate Driven Professional Development Process

OVERVIEW

CANDIDATE: Professional Development

- 120 Hours of Professional Education
- 480 Hours of Professional Experience
- Professional Portfolio
- Family Questionnaires

**Highly Recommended:
Purchase a
*Competency Standards book***

CANDIDATE: Application

- Online: Your CDA Application or Paper CDA Application
- Anytime of the Year
- Identify a CDA Professional Development Specialist
- \$425 Assessment Fee

COUNCIL: Approval

- Application Review and Approval
- **Ready to Schedule Notice** delivery to the candidate with a six-months assessment Deadline

CANDIDATE: Assessment

- Verification Review and Approval
 - Review of documents prepared in Step 1 (above)
 - Observation of Candidate in the Classroom
- Reflective Dialogue
- CDA Exam at a Pearson Vue Test Center
- Both completed in any sequence but **BEFORE** a 6-month deadline.

COUNCIL: Credentialing

- Scores electronically submitted to the council by Professional Development Specialist and Pearson Vue
- Credentialing Decision

This overview is to provide a look at what steps are to be taken toward CDA credentialing for Arizona and Utah applicants.

If you live in New Mexico, please look up the **New Mexico Child Development Certificate** at: <http://www.cyfd.org> and <http://www.newmexicokids.org>.

If there are any questions, please call Navajo Head Start at 928-871-6902 (toll-free 1-877-506-1863).